



**OCTOBER 11 & 12, 2024**

**11 A.M. – 10 P.M. BOTH DAYS**

## **INTERNATIONAL FOOD VENDOR**

**Thank you for your interest in being an Ethnic Expo 2024 International Food Vendor.** This year Ethnic Expo will be held on October 11 and 12, 2024 (Friday through Saturday).

Please read the enclosed information, complete enclosed forms and return them to **Ethnic Expo, 123 Washington Street, Columbus, IN 47201 by August 30, 2024.**

**Our Exhibits Committee will review all applications and notifications will be sent within 60 days of application submittal or by September 1, 2024. PLEASE DO NOT INCLUDE PAYMENT AT THIS TIME.**

Ethnic Expo is an exciting festival. In 2023, we had thousands of wonderful people join us for a successful weekend of culture, food and entertainment. Ethnic Expo will begin Friday, October 11 at 11:00 a.m. and end Saturday evening, October 12 at 10 p.m. We are certain this will allow you a very profitable weekend! Food booths will be open from Friday at 11:00 a.m. through Saturday evening, as well.

As you know, Ethnic Expo has established itself as having an outstanding festival for both vendors and attendees alike. Many people attending always comment on the authenticity of the entire event. **I would like to emphasize that the food items sold in your booths must be authentic. We encourage creativity with your menu to avoid duplication with other food vendors.**

**Booth space will be assigned at the discretion of the Exhibits Committee.** Please return your application and indemnification agreement.

It is important that at least one person in your booth be in complete native dress at all times and it is suggested that everyone working in your booth wear a visible article/articles to represent your respective country, i.e. hat, sash, scarf, suspenders, etc. Interaction with the crowd is also encouraged.

We require **all booths to be set-up by 10:00 a.m. Friday morning, October 11, 2024.**

**Political, religious, or commercial displays and/or advertisements are not allowed.**

**Ethnic Expo has made a commitment to become a sustainable event.** We are taking steps to reduce waste, especially food waste, with recycling, composting, and education. We ask for your cooperation and support of this goal.

Any complaints before, during, or after Ethnic Expo should be submitted to the Ethnic Expo Board by e-mail at [communitydevelopment@columbus.in.gov](mailto:communitydevelopment@columbus.in.gov) or by calling 812.376.2520.

Should you have any questions, please feel free to contact me at [jcoffman@columbus.in.gov](mailto:jcoffman@columbus.in.gov) or 812.341.4145.

I look forward to hearing from you!

**Warm Regards,**

**Jody Coffman**  
Communications and Events Coordinator